



## Summer Camp Enrollment Process

1. The Summer Camp Director will collect all in-house application forms and non-refundable registration fees. After the in-house deadline, they will create a preliminary roster. In rare cases, a lottery may need to be held if too many people request a certain class. In the unlikely event that a current family cannot be placed in a class, they will be placed on the wait list.
2. The Summer Camp Director will collect application forms and fees from all returning families and Providence Presbyterian Church member families. After the alumni/church deadline, she will add these children to the roster. If there are more families than spaces available for a particular class, a lottery will be held. Anyone not getting a spot will be placed on the wait list.
3. The Summer Camp Director then collects all application forms and fees from new/outside families from and all spots will be filled on a first-come, first-served basis. If there are no spots available, families will be added to the wait list in the order they are received.

\*\*\*Please note that if a member of a priority group misses their deadline, they are put into the next group and may have to go through the lottery process or be placed on the wait list if necessary.\*\*\*

Please address any questions or concerns to the current Summer Camp Director at [summercamp@providencenurseryschool.com](mailto:summercamp@providencenurseryschool.com)